

TRANSPORTATION SERVICES INC.

SCHOOL BUS DRIVER

JOB DESCRIPTION

SUMMARY

This position requires the ability to drive a school bus along a designated route; pickup and discharge students in accordance with time schedules; observe legal and defensive driving practices; assure compliance with applicable traffic and student transportation laws, codes, regulations and clearances required by company, school district, state and federal agencies.

RESPONSIBILITIES

- Safe, efficient transportation of students and adults
- Safe and defensive driving practices
- Be able to do Safety Sensitive Service
- Basic first aid, and attention to injury
- Must check inside vehicle daily, front and back for any children or articles left behind
- Oral, written communication skills, record-keeping, confidentiality with student info.
- Health and safety regulations
- Policy and procedures related to student discipline on buses
- Learn and follow designated routes (Changes-Management approval only)
- Maintain bus in clean and proper working condition
- Proper use of two way radio system
- Attend safety meetings
- Work in a cooperative manner with fellow employees and management

EDUCATION & LICENSING REQUIREMENTS

- High School diploma or equivalent
- Valid PA Driver's License with acceptable driving record.
- Valid PA commercial driver's license with passenger endorsement and school bus certification or S card. (Company will provide training to achieve commercial status.)
- Ability to pass a SB and/or DOT physical and drug screening as required by our Medical Examiners. Physicians may require additional approval letters, or waiver forms from the applicant's doctors to validate safe driving candidacy. All existing conditions and medications should be discussed with Company Medical Examiners during the Physical.

REQUIREMENTS

- Tact, patience and courtesy with students, parents and other employees
- Sitting for extended periods of time while operating a bus
- Turning an oversized steering wheel as necessary to control the bus
- Having adequate neck and shoulder flexibility to look at overhead mirrors and be able to turn left or right to see side view mirrors. Be able to evaluate traffic at intersections.
- Reaching, pulling, pushing, or lifting to open bus doors or close bus windows
- Bending at the waist, able to crouch for bus inspections or fueling
- Reaching overhead, above the shoulders or horizontally
- Have physical capabilities to assist students in emergencies.
- Ability to safely climb four step stairways 8-12 times per day, with step heights of 14 in.

WORKING CONDITIONS

- Driving a school bus in varied traffic conditions.
- Working in an outdoor environment with seasonal heat and cold or adverse weather
- Variable hours – possible nights and weekends for trip drivers
- Exposure to fumes, dust, odors, oil/grease and gases

Driver's Name: _____ Signature: _____ Date: _____